

Ref. No. CUJ/GA/IPR/2021/10/998

Date: 31.12.2025

**कार्यालय आदेश/ Office Order**

1. In pursuance of direction contained in MoE OM No. C-19011/7/2017-Vig. Dated 31<sup>st</sup> December, 2021 and in terms of Rule 18(1) (ii) of CCS (Conduct) rules, 1964 all Teaching and Non-Teaching Employees (Group-A & B) are required to submit Annual Immovable Property Return (AIPR) as on 31<sup>st</sup> December, 2025 giving full particulars of immovable property inherited/ owned/ acquired/ held on lease or mortgage either in their own name or in any of family member's name in the prescribed proforma on or before **31<sup>st</sup> January, 2026**.
2. Employees who failed to submit the property return within the prescribed time limit would be denied vigilance clearance in terms of DoP&T's OM No. 11012/11/2007-Estt. (A) dated 14.12.2007 read with OM of even number dated 27.09.2011
3. This is issued with the approval of the Competent Authority.

*Nhan*  
31.12.2025  
सहायक कुलसचिव (सामान्य प्रशासन)  
**Assistant Registrar (General Admin.)**

Encl.: AIPR Proforma

**Copy for information and necessary action to:**

1. All Deans of Schools
2. The Finance Officer/ The Controller of Examination/ The Librarian
3. Director, IQAC/ Dean, Academic Affairs/ Dean, R&D Cell
4. All Heads/ Coordinators of Departments
5. CVO/DSW/ Chairman, Proctorial Board/ Chairman (Admission Cell)
6. All DRs / PRO / Hindi Officer/ ARs/ Security Officer
7. Transport I/c / Purchase I/c / EE I/c / I/c Health Centre
8. Coordinator, NCC/ Coordinator, NSS/ Sports I/c
9. All Sections/ Cells of the University
10. All Teaching and Non-Teaching employees (Refer to Website / Notice Board)
11. Technical Cell I/c for uploading on University website
12. Rajbhasha Cell- for Hindi Version
13. PS to Vice Chancellor/ PS to Registrar/ PS to Finance Officer
14. Notice Board, Concerned File & Guard File



झारखंड केन्द्रीय विश्वविद्यालय / CENTRAL UNIVERSITY OF JHARKHAND  
31 दिसम्बर, 202..... को समाप्त वर्ष का संपत्ति विवरण

STATEMENT OF THE IMMOVABLE PROPERTY FOR THE YEAR ENDING 31 DECEMBER, 202.....

1. अधिकारी का नाम (पूरा)  
Name of the Officer (in full) .....
2. वर्तमान पद  
Present Post held .....
3. नियुक्ति तिथि  
Date of Appointment .....
4. वर्तमान वेतन  
Present Pay .....
5. जन्म तिथि  
Date of Birth .....
6. अनुभाग / विभाग जहाँ सेनात  
Section / Department where employed .....

जिला, अनुसूचक, तालुका, गाँव का नाम जहाँ सम्पत्ति है। Name of District, Subdivision Taluk and Village in which the property is situated	संपत्ति का नाम का विवरण name and details of the Property		वर्तमान मूल्य Present Value	यदि अपने नाम पर नहीं हो तो बताएं कि किस के नाम पर है एवं सरकारी कर्मचारी थे उनका संबंध क्या है। If not in own name, state in whose name held and his/her relationship to the Govt Servant	कैसे प्राप्त किया- खरीद कर पट्टे पर, दान कर, विरासत से, उधार से या अन्य तरीके से- प्राप्त करने की तिथि तथा व्यक्ति का नाम जिससे प्राप्त किया How acquired whether by purchased lease mortgage, inheritance, gift or otherwise, with date of acquisition and name with details of person/ persons from whom acquired	संपत्ति से वार्षिक आय Annual Income from this property	अन्य
	गृह व अन्य वास्तु Housing and other building	भूमि Land					

\* जहाँ वारिसाधिक का मूल्य का मूल्यांकन करना संभव न हो उस स्थिति में वर्तमान परिस्थिति के मद्देनजर अनुमानित मूल्य दिया जाए  
"In cases where it is not possible to assesses the values accordingly the approximately value in relation to present conditions may be indicated."  
② जो उपबंध लागू न हो उन्हें काट दिया जाए। / In applicable clauses to be struck out.  
\*\* पट्टे की अवधि भी शामिल है। Includes short term leases also.  
बाद कोई परिवर्तन नहीं या कोई परिवर्तन नहीं या पिछले वर्ष के समाप्त से क्या जाए और पूर्ण विवरण दिया जाए।  
The wording "no change" or "no addition" or "as the previous year" should be avoided and full details may be provided.  
कॉलम स्पष्ट एवं बड़े अक्षरों में भरें जाए। / The columns should be filled up neatly in capital letters.

हस्ताक्षर / Signature .....

तिथि / Date .....